Headquarters U.S. Air Force

Integrity - Service - Excellence

772 ESS/AFCEE DECENTRALIZED ORDERING PROGRAM

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3 March 2011

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Overview

- **Program Overview**
- **Contracts under DCO Program**
- **Four-Step Process**
- **Post-Award Issues**

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Program Overview

- **Program provides opportunity to utilize 772 ESS/AFCEE enterprise-wide IDIQ contractual programs to support AF missions**
  - **Primarily open access for AF contracting activities**
  - **Access for other agencies w/ 772 ESS/AFCEE approval**
- **Ideal where customer wants to make the award – a force multiplier: resource/schedule savings in using existent contractual vehicles**
- **Use should be coordinated with installation civil engineering, contracting, and leadership personnel**

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Contracts under DCO Program

- **Architect-Engineer (AE) services – 4PAE08 IDIQ program**
  - **Scope includes design, construction management, restoration, pollution prevention, conservation and planning services where a licensed professional is required**
  - **Program ceiling = $3B**
  - **29 contractors (mix of large and small businesses)**
  - **Contractor selection IAW Brooks Act – FAR 36.6**

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Contracts under DCO Program

- **Environmental, Construction and Operations & Services – ECOS09**
  - **Scope includes environmental restoration and remediation, operations and monitoring; traditional minor construction, demolition, and repair**
  - **Program ceiling = $350M**
  - **10 small business contractors**
  - **Contractor selection IAW FAR 16.5 (as supplemented)**

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Contracts under DCO Program

- **Heavy Engineering Repair and Construction –HERC**
  - **Scope includes full range of methods and technologies supporting activities necessary to design and construct new facilities and infrastructure**
  - **Program ceiling = $10B**
  - **19 large business contractors**
  - **Contractor selection IAW FAR Part 16.5 (as supplemented)**

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Contracts under DCO Program

- **Worldwide Environmental Restoration and Construction – WERC09**
  - **Scope includes environmental restoration/remediation effort that may include conceptual design, construction, implementation, demolition, repair, and short-term [test out] operation and maintenance of installed systems; other construction**
  - **Program ceiling = $3B**
  - **44 large and small business contractors**
  - **Contractor selection IAW FAR Part 16.5 (as supplemented)**

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Four Step Process

- **Step 1 – Review AFCEE DCO website**

  http://www.afcee.lackland.af.mil/contracting/decentorder/

- **Website provides guidelines for use**
- **772 ESS POC: (210) 395-8580 or DSN 969-8580**

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Four Step Process

- **Step 2 – Prepare/Submit Request Package**
  - **Statement of Work [SOW] IAW IDIQ program SOW [less table of contents]**
  - **Funding – copy of AF Form 9, AF Form 616, MIPR or equivalent**
  - **DCO Request Worksheet – on the website**
  - **Independent Government Estimate – cost estimate**
  - **Contractor Selection Letter: AE Brooks Act selection or Fair Opportunity strategy – selection decision (all other effort)**
  - **772 ESS/AFCEE contractors MAY NOT be solicited until DCO approval for use has been granted**
  - **Package processing time generally 10 business days from receipt of complete request package.**

Four Step Process

- **Step 3 – Execute Memorandum of Agreement [MOA]**
  - **Coordinate signatures/return to 772 ESS POC within 30 days or cancel request**
- **Step 4 – Document the process**
  - **Provide copy of award to 772 ESS POC within five business days of award**
  - **If no award is made – contact 772 ESS POC to cancel or extend MOA [automatically cancelled after 90 days without contact]**

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Post-Award Issues

- **Modifications**
  - **Administrative – provide copy within five business days of signature**
  - **Changes in scope or increases in funded amount – coordinate with 772 ESS POC PRIOR to Close Out**
- **Contract [task order] close-out**
  - **Provide DD Form 1594 to 772 ESS POC within five business days of close-out action**